



The Robert Mouawad Campus
 5345 Armada Drive, Carlsbad, CA 92008
 T 800 421 7250 T 760 603 4000
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 www.gia.edu

2018 SCHOOL PERFORMANCE FACT SHEET
Diamond Essentials Course - Distance Education
Course Length is up to 3 (three) months
Calendar Years 2016 and 2017

Cost of Educational Program

The Total Charges for this program for students completing on-time in 2017 were \$185.00. Total Charges may be higher for students that do not complete on-time.

Student's Initials: _____ **Date:** _____

Initial only after you have had sufficient time to read and understand the information.

Federal Student Loan Debt

Most recent three year cohort default rate, as reported by the United State Department of Education. ¹	The percentage of enrolled students in 2017 receiving federal student loans to pay for this program.	The average amount of federal student loan debt of 2017 graduates who took out federal student loans at this institution.	The percentage of graduates in 2017 who took out federal student loans to pay for this program.
0%	0%	\$6,695.77	0%

¹The percentage of students who defaulted on their federal student loans is called the Cohort Default Rate (CDR). It shows the percentage of this school's students who were more than 270 days (about 9 months) behind on their federal student loans within three years of when the first payment was due. This is the most recent final CDR reported by the U.S. Department of Education.

Student's Initials: _____ **Date:** _____

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On-Time Completion Rates (Graduation Rates)
(includes data for the two calendar years prior to reporting)

Calendar Year	Number of Students Who Began Program	Number of Students Available for Graduation	Number of On-time Graduates	On-time Completion Rate
2016	319	319	281	88.1%
2017	282	282	238	84%



Student's Initials: _____ Date: _____

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Job Placement Rates

(includes data for the two calendar years prior to reporting)

To obtain a list of employment positions determined to be within the field for any specific program for which statistics are reported above, please contact GIA's Career Services Department at careerservices@gia.edu.

Calendar Year	Number of Students Who Began the Program	Number of Graduates	Number of Graduates Available for Employment	Number of Graduates Employed in the Field	Placement Rate % Employed in the Field
2016	Because of the change in the Bureau's reporting regulations, which became effective on July 14, 2016, this institution was not required to collect the data for its 2016 and prior graduates.				
2017	282	238	235	23	10%

Gainfully Employed Categories

(includes data for the two calendar years prior to reporting)

Part Time vs. Full Time Employment

Calendar Year	Graduates Employed in the field 20 to 29 hours per week	Graduates Employed in the field at least 30 hours per week	Total Graduates Employed in the Field
2016	Because of the change in the Bureau's reporting regulations, which became effective on July 14, 2016, this institution was not required to collect the data for its 2016 and prior graduates.		
2017	1	22	23

Single Position vs. Concurrent Aggregated Positions

Calendar Year	Graduates Employed in the Field in a Single Position	Graduates Employed in the Field in Concurrent Aggregated Positions	Total Graduates Employed in the Field
2016	Because of the change in the Bureau's reporting regulations, which became effective on July 14, 2016, this institution was not required to collect the data for its 2016 and prior graduates.		
2017	23	0	23



Self-Employed/Freelance Positions

Calendar Year	Graduates Employed who are self-employed or working freelance	Total Graduates Employed in the Field
2016	Because of the change in the Bureau's reporting regulations, which became effective on July 14, 2016, this institution was not required to collect the data for its 2016 and prior graduates.	
2017	2	23

Institutional Employment

Calendar Year	Graduates Employed in the field who are employed by the institution, an employer owned by the institution, or an employer who shares ownership with the institution	Total Graduates Employed in the Field
2016	Because of the change in the Bureau's reporting regulations, which became effective on July 14, 2016, this institution was not required to collect the data for its 2016 and prior graduates.	
2017	7	23

Student's Initials: _____ Date: _____

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License Examination Passage Rates

Calendar Year	Number of Graduates in Calendar Year	Number of Graduates Taking Exam	Number Who Passed First Available Exam	Number Who Failed First Available Exam	Passage Rate
2016	n/a	n/a	n/a	n/a	n/a
2017	n/a	n/a	n/a	n/a	n/a

Student's Initials: _____ Date: _____

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Salary and Wage Information
(includes data for the two calendar years prior to reporting)
Annual Salary and Wages Reported for Graduates Employed in the Field

	2016	2017
Number of Graduates Available for Employment	Because of the change in the Bureau's reporting regulations, which became effective on July 14, 2016, this institution was not required to collect the data for its 2016 and prior graduates.	235
Number of Graduates Employed in the Field		23
\$15,000 to \$20,000		0
\$20,001 to \$25,000		1
\$25,001 to \$30,000		2
\$30,001 to \$35,000		0
\$35,001 to \$40,000		1
\$40,001 to \$45,000		1
Over \$45,000		1
No Salary Information Reported		17

A list of sources used to substantiate salary disclosures is available from the school. Please contact GIA's Career Services Department at careerservices@gia.edu.

Student's Initials: _____ **Date:** _____

Initial only after you have had sufficient time to read and understand the information.

DEFINITIONS:

- "Number of Students Who Began the Program" means the number of students who began a program who were scheduled to complete the program within 100% of the published program length within the reporting calendar year and excludes all students who cancelled during the cancellation period.
- "Students Available for Graduation" is the number of students who began the program minus the number of students who have died, been incarcerated, or been called to active military duty.
- "Number of On-time Graduates" is the number of students who completed the program within 100% of the published program length within the reporting calendar year.
- "On-time Completion Rate" is the number of on-time graduates divided by the number of students available for graduation.
- "150% Graduates" is the number of students who completed the program within 150% of the program length (includes on-time graduates).
- "150% Completion Rate" is the number of students who completed the program in the reported calendar year within 150% of the published program length, including on-time graduates, divided by the number of students available for graduation.
- "Graduates Available for Employment" means the number of graduates minus the number of graduates unavailable for employment.
- "Graduates Unavailable for Employment" means the graduates who, after graduation, die, become incarcerated, are called to active military duty, are international students that leave the United States or do



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not have a visa allowing employment in the United States, or are continuing their education in an accredited or bureau-approved postsecondary institution.

- “Graduates Employed in the Field” means graduates who beginning within six months after a student completes the applicable educational program are gainfully employed, whose employment has been reported, and for whom the institution has documented verification of employment. For occupations for which the state requires passing an examination, the six-month period begins after the announcement of the examination results for the first examination available after a student completes an applicable educational program.
- “Placement Rate Employed in the Field” is calculated by dividing the number of graduates gainfully employed in the field by the number of graduates available for employment.
- “Number of Graduates Taking Exam” is the number of graduates who took the first available exam in the reported calendar year.
- “First Available Exam Date” is the date for the first available exam after a student completed a program.
- “Passage Rate” is calculated by dividing the number of graduates who passed the exam by the number of graduates who took the reported licensing exam.
- “Number Who Passed First Available Exam” is the number of graduates who took and passed the first available licensing exam after completing the program.
- “Salary” is as reported by graduate or graduate’s employer.
- “No Salary Information Reported” is the number of graduates for whom, after making reasonable attempts, the school was not able to obtain salary information.

If you have any questions about how the data reflected on the above charts was gathered or if you want a list of employment positions determined to be within the field for any specific program for which statistics are reported above, please contact GIA’s Career Services Department at careerservices@gia.edu.

This fact sheet is filed with the Bureau for Private Postsecondary Education. Regardless of any information you may have relating to completion rates, placement rates, starting salaries, or license exam passage rates, this fact sheet contains the information as calculated pursuant to state law.

Any questions a student or prospective student may have regarding this fact sheet that have not been satisfactorily answered by the institution may be directed to: Bureau for Private Postsecondary Education, 2535 Capitol Oaks Drive Suite 400, Sacramento CA, 95833, Phone: (916) 431-6959 or (888) 370-7589, Fax: (916) 263-1897, Web Address: www.bppe.ca.gov

Student Signature	Printed Name	Date
School Representative Signature	Printed Name	Date

STUDENT'S RIGHT TO CANCEL

eLearning Courses

Cancellations and Refunds

I understand that I may cancel my enrollment at any time before the End Date listed on page 1 of the Enrollment Agreement by notifying the Supervisor or Manager of Admissions in writing; by mail or in person at The Robert Mouawad Campus, 5345 Armada Drive, Mailstop #3, Carlsbad, CA 92008, by email at admissions@gia.edu, or by fax at (760) 603-4003. The cancellation date is the date I sent my written cancellation notice to GIA.

I have the right to cancel the agreement and receive a full refund before the first lesson and materials are received.

REFUND POLICY

Refunds for eLearning courses are based on a pro-rata percentage of the number of assignments submitted for grading prior to the End Date of the course.

If my enrollment is cancelled:

- Within 7 days after accepting this enrollment agreement OR before submitting my first course assignment, whichever is later - GIA does not retain any tuition.
- After submitting my first course assignment and before submitting more than 60% of the required course assignments - GIA retains a pro rata portion of the tuition.
- After submitting more than 60% of the required course assignments OR after exceeding the course completion time limit - GIA retains 100% of the tuition.

Unused books and materials, that are undamaged, are eligible for full refund upon inspection by GIA. Books and materials that are used or not returned in salable condition are not subject to refund. Optional books and materials, including applicable sales tax and shipping and handling expenses, are non-refundable.

Students will receive a full refund of all monies paid if the class is cancelled by GIA. Students who have received a scholarship are subject to the refund policy described in their scholarship acceptance letter.

If a refund is due, it will be made to the original remitter within 30 calendar days of the cancellation date. If I receive federal student financial aid funds, I may be entitled to a refund of any moneys not paid from federal student financial aid program funds to the institution.

If I obtain a loan to pay for an educational program, I will be responsible for repaying the full amount of the loan plus interest, less the amount of any refund to the lender. If I default on a federal or state loan, both the following may occur: (1) The federal or state government or a loan guarantee agency may take action against me, including garnishing my income tax refund; and (2) I may not be eligible for any other government financial assistance at another institution until the loan is repaid.

The following statement is required per California Ed. Code §94919: The institution shall also provide a pro rata refund of nonfederal student financial aid program moneys paid for institutional charges to students who have completed 60 percent or less of the period of attendance. Institutions shall refund 100 percent of the amount paid for institutional charges less a reasonable deposit or application fee not to exceed two hundred fifty dollars (\$250), if notice of cancellation is made through attendance at the first class session, or the seventh day after enrollment, whichever is later.

GIA does not collect application fees.

Sample refund calculation: A student paid the total price of \$500 for a course with a total of ten (10) required assignments, submitted four (4) assignments for grading, and then withdrew prior to the end date of the course. GIA retains \$200 (Tuition Used), calculated as follows: Total Price = \$500; Per Assignment Charge = \$50 (Total Price ÷ Total Number of Required Assignments); Number of Assignments Submitted for Grading = Four (4); Tuition Used = \$200 (\$50 x 4 assignments); Refund = \$300 (Total Price - Tuition Used)